

7301 Parker School Road Jacksonville, Florida 32211 Phone: 904-720-1650 Mrs. Megan McKinney – Principal/Head of School Dr. Darcey Gray – Diploma Programme Coordinator

## **ACADEMIC PERFORMANCE ACCOUNTABILITY POLICY**

(effective in the 2017-2018 Academic Year)

Students in the IB Diploma Programme and IB Pre-Diploma Programme at Terry Parker High School are expected to maintain the highest standards of academic excellence. In cases where that level of performance does not occur, it is the expectation of all stakeholders to contribute to improving student performance.

- It is the expectation of the leadership of the IB Diploma Programme that teachers will provide every opportunity for student success through differentiation of instruction, multi-tiered intervention, and grading policies focused on mastery of content. It is also the expectation of the leadership of the IB Diploma Programme that faculty keep accurate records of evidence of differentiation, attendance, intervention, and parent contact for all students, especially those in Warning or Probation Status.
- It is the expectation of the leadership of the IB Diploma Programme that students will take advantage of every opportunity for their own success through consistent attendance, a strong work ethic, and a level of self-advocacy focused on improving their performance.

At the end of the first and third quarters (on or before 1 November and 1 April of each calendar year):

- The IB Coordinator will access individual student grades via FOCUS.
  - If a student receives a D or an F in any core or IB-required subject, they will be placed on a Program Scholarship Warning. (see attached form) The student and their parent will be required to sign and acknowledge the placement of the student on Warning Status.
  - A list of these students will be sent to all DP and Pre-DP Faculty for monitoring.

At the end of the first and second semester (on or before 15 January and 15 June of each calendar year):

- The IB Coordinator will access individual student grades via FOCUS.
  - If a student receives a D for the semester in any core or IB-required subject, they will remain in Program Scholarship Warning Status.
  - If a student receives an F for the semester in any core or IB-required subject, they will be placed on Program Probation. (see attached form) The student and their parent will be required to sign and acknowledge the placement of the student on Probation Status.
    - If the student is in the Pre-Diploma Programme, they will have until the end of the next semester (on or before 15 June at the latest for first semester failures and on or before 15 September for second semester failures) to complete the requisite coursework on Florida Virtual School to make up for the first semester, or to earn a high enough grade in the second semester so that the student qualifies for a full year grade average in the course.
      - Should a student not complete their necessary coursework by the deadline set by the IB Coordinator, they
        may request one emergency extension of a length determined by the IB Coordinator. However, should the
        student not complete the coursework at that time, the IB Coordinator will initiate procedures to remove
        the student from the Pre-Diploma Programme as per the Program Exit Policies.
    - If the student is in the Diploma Programme, they will have one month from the initiation of probation to develop a plan with the teacher of the course in question by which the student will be able to recover the grade for the first semester, or to earn a high enough grade in the second semester so that the student qualifies for a full year grade average in the course. The student will then have until the end of the next semester (on or before 15 June at the latest for first semester failures and on or before 15 September for second semester failures) to complete the necessary steps as determined by the jointly developed plan.
      - Should a student not complete their necessary coursework by the deadline set by the IB Coordinator, they may request one emergency extension of a length determined by the IB Coordinator. However, should the student not complete the coursework at that time, the IB Coordinator will initiate procedures to remove the student from the IB Diploma Programme as per the Program Exit Policies.
    - During the probation period, the IB Coordinator will request evidence of differentiation, intervention, and parent
      contact from teachers. Should no evidence of these be provided, the student will be granted an indefinite extension
      for their probation at the discretion of the IB Coordinator.

Any student placed on either warning status or probation status prior to the implementation of this policy shall be exempt from it and will instead complete their present probation as determined by the IB Coordinator.

Terry Parker High School is an authorized International Baccalaureate World School. Visit our website: <a href="http://www.TerryParkerIB.com">http://www.TerryParkerIB.com</a>.